

CCRCNA Alternative Merchandise Letter of Agreement

To be completed by an officer of your region of Narcotics Anonymous
(see instructions on last page for filling out this form)

Mail to: CCC&E, Inc.
237 Town Center West, Ste.125
Santa Maria, CA 93458

Area or Regional NA Service Body Name _____

Address _____

City _____ State/Province _____

Country _____ Postal Code _____

Contact Person (*person responsible at CCRCNA*) _____

Contact Person's Phone Number (____) _____ - _____

Contact Person's Email Address _____

Service Body Chairperson's Name _____ Phone (____) _____ - _____

Service Body Chairperson's Email Address _____

Service Body Chairperson must read and complete the following:

I, _____, certify on behalf of (name of region) _____ Region of
Narcotics Anonymous that _____ (name of authorized representative) is authorized
to sell our area's/region's leftover merchandise in the CCRCNA alternative merchandise store
on Sunday. This merchandise shall consist solely of leftover merchandise from:

Name of Event

Date(s) of Event

[If additional events, please list on a separate sheet of paper and attach to this agreement.]

This merchandise consists of [*please list t-shirts, coffee cups, hats, etc.*]

1. _____
2. _____
3. _____
4. _____

[If additional items, please list on a separate sheet of paper and attach to this agreement.]

Continued on back page.

**** THIS IS NOT A PERMIT TO SELL YOUR MERCHANDISE AT THE CCRCNA ALTERNATIVE STORE. ****

The application must be signed and returned to CCC&E, Inc. before January to obtain an Approval Certificate.

I further certify that I am not granting authorization to a private vendor or producing or authorizing the production of merchandise for the sole intention of selling it at the CCRNA convention. I understand that the intention of CCRNA in providing this space for our area/region is for our area/region to recoup costs spent on producing merchandise for our area/regional event by giving us a space to attempt to sell that leftover merchandise.

Further, by signing below, I acknowledge that I accept full responsibility for adherence to all sales tax laws. I accept full responsibility for the payment of any and all taxes to the State of California and the City of Bakersfield and release CCC&E, Inc. of any and all liability.

Further, I understand that our activities must comply with all governing rules and regulations, including that of the facility. I understand that final permission to sell merchandise rests with the CCC&E, Inc. board of directors.

Signature of Regional Chairperson or Officer Date

Please Print Name and Position

OFFICE USE ONLY

SPACE NUMBER:

VERIFIED WITH SUPPORT COMMITTEE CHAIR:

Staff Name

Date

CCC&E, Inc. reserves the right to ask any participating service body to remove any specific merchandise item(s) from their table. Unauthorized sales at any time during the convention may result in loss of right to sell at the alternative merchandise store, both at the current convention and at future dates.

**** THIS IS NOT A PERMIT TO SELL YOUR MERCHANDISE AT THE CCRNA ALTERNATIVE STORE. ****

The application must be signed and returned to CCC&E, Inc. before January to obtain an Approval Certificate.

Instructions for selling at the
CCRCNA ALTERNATIVE MERCHANDISE STORE

Attached form is due by January for all potential sellers

— Please read carefully —

WHO CAN SELL?

The Central California Region of Narcotics Anonymous provides an alternative merchandise store as an opportunity for regions and areas to sell their leftover merchandise. The sole purpose of the store is to provide areas and regions an opportunity to sell merchandise they produced for an area or regional event and were not able to sell at that time. No private vendors are permitted to sell in the alternative merchandise store. We will not accept letters from areas or regions authorizing private vendors to sell merchandise at this store, as that is not its purpose. This store will be open on the last day of our convention annually from 8 a.m. to 11 a.m.

APPROVAL PROCESS

You must obtain approval in order to sell merchandise in our store. Those wishing to sell in the store must register by completing the attached CCRCNA Merchandise Letter of Agreement by January, and submit to the CCRCNA merchandise committee for review.

Upon approval, you will be sent a confirmation letter that will include your table number. Upon arrival at the convention, you must bring your confirmation letter to the programs table at the convention center. There, you will be issued an approval certificate that will authorize your access to the alternative merchandise room on Sunday.

STORAGE

CCRCNA provides no storage area for alternative merchandise. You must store, deliver, and remove all your merchandise self-sufficiently.

SALES TAX ON MERCHANDISE

CCRCNA, and CCC&E, Inc. is not responsible for any of your tax liabilities, and does not presume any knowledge of, or offer advice in regards to, your sales tax responsibilities.

NA FELLOWSHIP INTELLECTUAL PROPERTY TRUST

All merchandise must comply with the the NA Fellowship Intellectual Property Trust guidelines. The NA FIPT is available at www.na.org. [www.na.org/admin/include/spaw2/uploads/pdf/legal-sales/2012_FIPT_Final.pdf]

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